

17<sup>th</sup> July 2024

Dear Parents and Carers,

We are so excited to welcome your children to Reception Class at Bournville School in September. It has been lovely spending time with you and getting to know your children over the last few weeks.

For you to prepare for September, we wanted to let you know our graduated start programme for Reception pupils to ensure they settle well. We are pleased to offer a very quick transition which enables the children to learn the routines swiftly while supporting working parents.

The timetable will be as follows:

- Wednesday 4<sup>th</sup> September 8:30 – 12:00
- Thursday 5<sup>th</sup> September 8:30 – 12:00
- Friday 6<sup>th</sup> September 8:30 – 1:00 (lunch)
- Monday 9<sup>th</sup> September 8:30 – 1:00 (lunch)
- Tuesday 10<sup>th</sup> September 8:30 – 3:00 **FULL TIME**

During the afternoons, we will be in contact to arrange a home visit with you and your child. This is an important part of transition as it supports children to settle a lot quicker. We will be able to reference things that are very familiar to them. Sometimes, the children like to show us their bedroom or their favourite toy or book or show their favourite place at home. It also gives you the chance to share anything you feel you need to as parents. If your child lives between 2 homes and you would like a home visit to each home, please let us know.

Breakfast Club is available from 8am for parents who work. We appreciate a staggered start isn't ideal for working parents which is why we work up to full-time within a week. All your children are different therefore we appreciate this transition may be too quick for some of them. If this is the case, we will always adjust times to suit individual needs if it is required. This will be carried out in consultation with you as the parent/s/ carer.

We look forward to seeing you all in September.

Kind regards,



Miss Bell  
EYFS Lead